



STUDENT EXCHANGE PROGRAMME

CONTACT INFORMATION

Ms Eline B. Jensrud
Head of International Office
BI International Summer School
eline.b.jensrud@bi.no

Ms. Hanne Framnes
Senior Adviser
Projects, Information and Web
hanne.framnes@bi.no

Ms. Ellen Tobiasson
Senior Adviser
Erasmus Coordinator, Exchange
Agreements, Double Degree and
QTEM Programmes
ellen.tobiasson@bi.no

Ms Hege Jordheim
Senior Adviser
Outgoing Exchange
hege.jordheim@bi.no

Ms Ouafa Abarkach
Student Coordinator
Outgoing Exchange
ouafa.abarkach@bi.no

Ms Kine Robertsen
Student Coordinator
Incoming Exchange
kine.robertsen@bi.no

INTERNATIONAL OFFICE

E-mail: international.office@bi.no
www.bi.edu/exchange
Telephone: +47 46 41 02 27
Fax: +47 46 41 02 29
Erasmus/Socrates code: N SANDVIK02
Visiting address: Nydalsveien 37, N-0484 Oslo
Postal address: N-0442 Oslo, Norway

COURSES

Programmes and course workload:

BI offers one Bachelor and four MSc programmes in English.
A full semester workload is 30 ECTS credits.
Master courses equal 6 ECTS credits.
Bachelor courses equal 7,5 ECTS credits.
For course lists with course descriptions, see: www.bi.edu/incoming
Grading system: ECTS (A-F)

ACADEMIC CALENDAR 2015 – 2016

Autumn semester 2015 August – December

Arrival Service: 7 – 10 August
Introduction period begins: 11 August
First day of classes: 17 August
Exam Period: November – December
Last day of semester: 22 December*

*Most exams will be completed before this date.

Spring semester 2016 January – June

Arrival Service: 2 – 4 January
Introduction period begins: 5 January
First day of classes: 6 January
Easter break: 19 – 29 March
Exam Period: Mid April – 22 June
Last day of semester: 22 June*

*Most exams will be completed before this date.

NOMINATION AND APPLICATION PROCESS

Exchange coordinators nominate students online. Login information is sent to partner institutions in January. The following data is required:

- First name and family name
- Gender
- Date of birth
- Citizenship
- E-mail address
- Duration of stay: 1 or 2 semesters
- Programme: Bachelor/Master/Double Degree/QTEM

Nomination deadlines:

- 25 April for Autumn semester
- 25 September for Spring semester

Nominated exchange student apply online. Link to the online application form is automatically sent to students by e-mail after nomination.

The following documents must be attached with the application:

- CV (resumé) motivation letter
- Copy of passport (page with photo)
- Recent academic transcript

Application Deadlines

- 1 May for Autumn semester
- 1 October for Spring semester

Housing

BI guarantees housing to all international students who apply correctly within the deadline 1 May/1 October. Administrative fee of NOK 500 applies.

More information: www.bi.edu/housing

ENGLISH LANGUAGE SKILLS

No English language test is required from nominated exchange students. Partners are trusted to select students with a high level of English proficiency.

Recommended: level B2; TOEFL 550 paper based/78 internet based; IELTS 6.0.

VISA/STUDY PERMIT

All students staying in Norway for more than 3 months need a study permit. Citizens of certain countries need an entry visa for Norway. EU/EEA citizens must register when they arrive. See www.bi.edu/incoming and www.udi.no/en

HEALTH AND TRAVEL INSURANCE

All students should have health and travel insurance that is valid for the total duration of their stay. See www.bi.edu/incoming

QTEM MASTER AND DOUBLE DEGREE

QTEM is a network master for ambitious students who want a quantitative international education. With two semesters abroad and an internship students obtain academic, international and corporate experience. BI is one of few schools in the world that offer QTEM.

Read more at www.qtem.org

The Double Degree Programme gives students two degrees from two universities in two years. BI offers double degrees with selected partner universities in Europe and Canada. Read more at www.bi.edu/master

FACTS AND FIGURES

BI Norwegian Business school is an internationally recognised and accredited private institution and the only school in Norway to hold the prestigious triple crown accreditation; EQUIS, AACSB and AMBA.

BI offers a wide range of BBA, MSc, PhD and Executive MBA programmes taught in English.

- 20,000 students across Norway, approximately 10,000 full time students
- 1,300 international students, 88 nationalities
- 550 incoming exchange students per year
- 450 outgoing exchange students per year
- 200 outgoing study abroad students per year
- 830 employees consisting of 420 permanent faculty and 410 administrative staff, in addition, nearly 450 lecturers are associated with BI.
- BI is organised in 8 Departments and 26 Research centres

LIST OF PARTNER UNIVERSITIES

BI has more than 200 partner universities in 45 countries. See <http://www.bi.edu/partners>



"You can take the metro to a ski hill!" Nicole divided her time between the books and the slopes during her exchange to BI in Spring 2013.

*Nicole Caguiat
Bachelor exchange from York University, Canada.*