



# FACT SHEET 2023/2024

## School of Business, Economics and Law International Office

<b>Official Name</b>	<b>School of Business, Economics and Law</b> University of Gothenburg, Sweden	
<b>Erasmus Code</b>	S GOTEBOR01	
<b>EUC Code</b>	29364	
<b>Website</b>	<a href="http://www.gu.se/en/school-business-economics-law/study-here/exchange-studies">www.gu.se/en/school-business-economics-law/study-here/exchange-studies</a>	
<b>Postal Address</b>	International Office, School of Business, Economics and Law University of Gothenburg PO Box 602 SE-405 30 Gothenburg, Sweden	
<b>Office Email</b>	<a href="mailto:internationaloffice@handels.gu.se">internationaloffice@handels.gu.se</a>	
<b>Staff</b>	<b>Catharina Miklin</b> – Director E-mail: <a href="mailto:catharina.miklin@gu.se">catharina.miklin@gu.se</a> Phone: +46 31 786 4946	<b>Kajsa Wigren</b> – Outgoing Coordinator E-mail: <a href="mailto:kajsa.wigren@gu.se">kajsa.wigren@gu.se</a> Phone: +46 31 786 4649
	<b>Sara Fallegård</b> – Outgoing Coordinator E-mail: <a href="mailto:sara.fallegard@gu.se">sara.fallegard@gu.se</a> Phone: +46 31 786 4452	<b>Chie Inoue</b> – Incoming Coordinator E-mail: <a href="mailto:chie.inoue@gu.se">chie.inoue@gu.se</a> Phone: +46 31 786 4493
	<b>Julia Palmstedt</b> – Incoming/Outgoing Coordinator E-mail: <a href="mailto:julia.palmstedt@gu.se">julia.palmstedt@gu.se</a> Phone: +46 31 786 4494	



UNIVERSITY OF GOTHENBURG  
SCHOOL OF BUSINESS, ECONOMICS AND LAW



<b>Contact for incoming students</b>	International Office E-mail: <a href="mailto:incoming@handels.gu.se">incoming@handels.gu.se</a> Phone: +46 31 786 4493/4494
<b>Semester dates</b>	Autumn Semester: <b>August 28, 2023 - January 14, 2024</b> Spring Semester: <b>January 15, 2024 - June 2, 2024</b>
<b>Nomination process</b>	<p>Partner institutions are invited to nominate students using an online nomination link. We will provide the link prior to the nomination periods:</p> <p>Autumn Semester: <b>March 1 – May 1</b> Spring Semester: <b>September 1 - November 1</b></p> <p>Nominated students will be contacted with the necessary information for application and registration in due time.</p> <p>For questions regarding nominations, please email us at <a href="mailto:incoming@handels.gu.se">incoming@handels.gu.se</a></p>
<b>Application period</b>	Autumn Semester: <b>March 1 - May 15</b> Spring Semester: <b>September 1 - November 15</b>
<b>Courses</b>	<a href="https://studentportal.gu.se/english/my-studies/handels/incoming-exchange-students/course-offer">https://studentportal.gu.se/english/my-studies/handels/incoming-exchange-students/course-offer</a>
<b>Workload</b>	30 ECTS-credits per semester is considered full-time studies. In order to obtain and maintain student status and access to the campus facilities, student accommodation, insurance coverage, etc., course registration and class attendance is required <b>throughout the entire duration of the semester.</b>
<b>Language requirements</b>	Although no official records of English are requested, we do require nominated students to be proficient in English both in writing and in communicating in the classroom. <b>The expected level of English proficiency is equivalent to minimum IELTS 6.5 (total) or TOEFL 79 (total).</b>
<b>Erasmus+ Learning Agreements</b>	It is our policy to sign this document upon the student's arrival at our campus. If signing the documents is <b>required</b> by the sending institution <b>prior to arrival</b> , we ask that you send us a one-time advice of this for an exception to be made. Students who meet this requirement must wait until they have been allocated the courses indicated on the document as we will not be able to sign learning agreements before then.
<b>Exams</b>	No set exam period. Exams most often occur at the end of each course period. Students are encouraged to check the course schedules. <b>NOTE:</b> For the autumn period, exams can occur from December until the middle of January.
<b>Accommodation</b>	Provided by the Student Housing Services E-mail: <a href="mailto:studenthousing@gu.se">studenthousing@gu.se</a> or visit <a href="http://www.gu.se/en/study-in-gothenburg/when-you-are-here/student-housing">www.gu.se/en/study-in-gothenburg/when-you-are-here/student-housing</a>





**Swedish language course**

[www.gu.se/en/study-in-gothenburg/study-options/study-swedish](http://www.gu.se/en/study-in-gothenburg/study-options/study-swedish)  
(Free of charge)

**Pick-up service and Welcome program**

Provided by the University of Gothenburg's Welcome Services  
E-mail: [welcomeprogramme@gu.se](mailto:welcomeprogramme@gu.se) or visit [www.gu.se/en/study-in-gothenburg/when-you-are-here/introduction-days](http://www.gu.se/en/study-in-gothenburg/when-you-are-here/introduction-days)

**Students with disabilities**

Incoming exchange students can apply for special support such as note-taking, adapted course literature, adapted examinations and support from a mentor or special software that can make reading and writing easier. See [www.gu.se/en/study-in-gothenburg/when-you-are-here/student-services-and-support/studying-with-a-disability](http://www.gu.se/en/study-in-gothenburg/when-you-are-here/student-services-and-support/studying-with-a-disability) for further information

**Grading systems**

There are four grading systems at the University of Gothenburg. The course syllabus will specify which grading scale applies for each course. The grading scale is specified in a footnote on the print-out of the transcript of records. For detailed information please visit <https://studentportal.gu.se/english/graduation-and-degrees/degrees/grades-and-grading-scales>

