



Master in Management

Fact sheet for exchange students
2019-2020

DESIGNING TOMORROW



ESCP Europe at a Glance

6 urban
campuses

3 international
accreditations AACSB,
EQUIS and AMBA

The World's
1ST
Business School
(est. 1819)

150
research-active
professors
representing
20 nationalities

130
academic
alliances
worldwide

A full **portfolio**
Bachelor, Masters, MBAs,
PhDs and Executive
Education

5000+
students representing
100
nationalities

5,000
managers and
executives
in executive training
each year

55,000
alumni in
150 countries
worldwide

Accreditations



ESCP Europe is among the 1% of
business schools worldwide to be
triple-accredited

Exchange Programmes offered

PROGRAMME TITLE

Master in Management

PROGRAMME LEVEL

Graduate/Masters

PROGRAMME(S) TYPE

Exchange Programme (1 or 2 semesters)

LANGUAGE(S) OF INSTRUCTION

Local language and English

LANGUAGE COURSES AVAILABLE

Exchange students may enrol upon arrival in a weekly French class, at no additional cost. In this case, they must take a French test before the start of the classes to evaluate their language level. The course is 2 hours per week, and is for credit (2 ECTS credits). French classes for beginners are offered unless there is a sufficient number of students interested.

COURSES OFFERED TO EXCHANGE STUDENTS

30-hour courses taught 3h per session once a week, during 10 weeks = **4 ECTS**

15-hour courses taught 3h per session, during 5 weeks = **2 ECTS**, starting either at the beginning of the semester or mid-semester

The Summer session is an intensive 4-week study programme offering a limited number of our regular electives. Courses of 2 ECTS (15 hours) held daily for 3 hours during 1 week, and courses of 4 ECTS (30 hours) held daily for 3 hours during 2 weeks. A suitable workload for a student would be 4 ECTS per week (6 hours of classes per day)

Prerequisites: Depend on the course. Students interested in taking Finance courses should already have a strong background in finance.

Exchange students must register for their courses online (through the school intranet). Detailed dates for online registration will be provided, when available.

There is no guarantee of enrolment in any of these courses although every effort will be made to assign you to one of your preferred choices.

Please note that no internships are possible for exchange students.



Exchange student **applications**

APPLICATION REQUIREMENTS

No GMAT, GRE or similar test is required.

Language Requirements:

We require exchange students to speak fluent English or fluent French in order to have no difficulties in management courses (minimum B2 level) taught in French and in English.

As exchange students will integrate our Master in Management Programme, they will be studying with French and International students who are generally 21 to 24 years old. We would advise you to nominate students who are between the ages of 20 and 28.

After the official nomination, your students will receive an online application form.

SUPPORTING DOCUMENTS REQUIRED FOR APPLICATION

- Curriculum Vitae (in French or English)
- Transcripts of previous years at university
- Proof of proficiency in French, if a student wishes to take management courses in French.
- Copy of passport or ID card

NOMINATION DEADLINES (FOR EXCHANGE STUDENTS)

Fall semester (September to December)	31 March
Spring semester (January to May)	2 October
Summer semester (End-June to mid-July)	1 May

STUDENT APPLICATION DEADLINES (FOR EXCHANGE STUDENTS)

Fall semester	7 April
Spring semester	9 October
Summer semester	15 May



Academic calendar

FALL SEMESTER

- 9 September 2019 - 13 September 2019 Mandatory Orientation Week / Europe does Matter Seminar
- 16 September 2019 - 13 December 2019 Classes
- 28 October 2019 - 3 November 2019 Holidays
- 16 December 2019 - 20 December 2019 Final exams for core courses and specialisations
- 11 May 2019 - 15 May 2019 Resit exams

SPRING SEMESTER

- 8 January 2020 - 10 January 2020 Orientation
- 13 January 2020 - 10 April 2020 Classes
- 17 February 2020 - 23 February 2020 Holidays
- 20 April 2020 - 24 April 2020 Final exams for core courses and specialisations
- 8 June 2020 - 12 June 2020 Resit exams

SUMMER SESSION

- 22 June - 17 July



Academic information

PEDAGOGY

The school uses various pedagogical methods:

- Courses with different student numbers specifically adapted to each discipline
- Seminars, simulation games, workshops, market and case studies
- Research and consultancy studies, individual or group work
- Field work and assignments in various companies

ATTENDING CLASS

Class attendance is strictly mandatory.

Students will be expelled from a class:

- From the 3rd missed lecture of a 30h course (whether or not the absence is justified)
- From the 2nd missed lecture of a 15h course (whether or not the absence is justified) and he/ she will not be able to take the course's first exam.

No course can be dropped after it has already started.

EXAMS

Students are evaluated at the end of the semester.

For electives, final exams are held during the last course session. The final assessment for electives might include: essays, in-class presentations, written quizzes and examinations, and group projects.

The core courses assessment is a written exam administered during the last week of the semester (see Academic calendar).

RESULTS

Students can see their results online (after completing a short evaluation survey for each course) usually in February (S1) and June (S2). Official transcripts will be available online for downloading.



Grading System

Students' academic performance is evaluated according to a grade point scale out of 20 as explained below:

MARKS	DEFINITION
18 - 20	Outstanding Work that demonstrates a comprehensive knowledge of the subject area and addresses the learning outcome/assessment criteria in full. Where relevant, it shows evidence of independent reading, thinking and analysis. Well constructed and demonstrating a professional approach to academic practice.
15.6 - 17.9	Very good Work that demonstrates strong knowledge of the subject area and addresses the learning outcome/assessment criteria well. Where relevant, it shows evidence of wide and comprehensive reading. Clearly written and adheres to the principle of good academic practice.
13 - 15.5	Good Work that demonstrates a sound level of knowledge of the subject area and makes a good attempt to address the learning outcome/assessment criteria, meeting all criteria to some extent, and most criteria well. Where relevant, there is evidence of thorough research of the topic(s). Well structured and logically written, it demonstrates good academic practice.
11 - 12.9	Fair Work that demonstrates knowledge of the subject area and attempts to address the learning outcomes/assessment criteria, achieving all criteria to some extent, and some criteria well, but perhaps also including irrelevant or undeveloped material. Where relevant, answers provide some evidence of analysis, but may be largely descriptive. Attempts to demonstrate academic practice are evident.
10 - 10.9	Satisfactory Work that demonstrates basic knowledge of the subject area and provides some level of response to the learning outcome/assessment criteria, but only achieving the outcome and meeting criteria to some extent. May not include important elements or information that is completely accurate. Where relevant, development of ideas is limited. Expression and structure lack clarity and evidence of academic practice is limited.
8 - 9,9	Poor Additional work is required before credit can be awarded.
< 8	Very poor Considerable further work is required.

ESCP Europe GPA (out of 20)

Each semester, the student GPA is updated based on the following calculation:

Average of the final grades (for validated courses only), weighted by the ECTS value of each course.

ESCP Europe Percentile

Each semester, students are ranked for each course on each campus based on the following percentile calculation:

$[(\text{number of students registered in the course} - \text{ranking based on the final grade}) * 100 / \text{number of students registered in the course}]$. The best student will get 99% and the last one will get 0%.

CREDIT SYSTEM/WORKLOAD

The minimum workload for an ESCP Europe student is 16 ECTS per semester. There is no minimum workload required for exchange students.

The maximum workload authorized for ESCP Europe students is 24 ECTS. Exchange students are allowed to take up to 30 ECTS upon the host university's official request.

TYPE OF COURSES	ECTS
Advanced management elective courses of 30 hours (10 weeks)	4 ECTS
Introductory management elective courses of 15 hours (5 weeks)	2 ECTS

TANDEM PROGRAMME/BUDDY SYSTEM

Tandem learning involves two people with different mother tongues working together to improve their foreign language skills and intercultural awareness. At ESCP EUROPE, the Tandem Programme aims to enhance socialization processes and to facilitate integration of different student populations on the Paris Campus.

Practical information

VISA INFORMATION/LINK

If you are a citizen from the EU you don't need a visa.

For non-EU citizens:

- If studying at ESCP Europe for a semester or more, students need a "VISA VLS-TS" *long séjour pour études* (extended stay study visa with residence permit). Valid for more than 90 days to 1 year.*
- If studying at ESCP Europe during the summer semester, students need a "VISA DE COURT SEJOUR" (short-stay study Visa). Valid for only 90 days.

IMPORTANT!!! It is your responsibility to check with the nearest French Embassy/Consulate for the latest visa information. Exchange students should not enter France with a tourist visa.

- To apply for an extended stay study Visa VLS-TS in a country where a CEF (centre pour les études en France) procedure is in force, you must go through the CEF procedure (also known as "Pastel"). Application online:

<http://www.campusfrance.org/en/page/a-country-using-cef-procedure>

HOUSING

ESCP EUROPE has no accommodation on campus. Students can apply for accommodation at the Cité Universitaire Internationale: www.ciup.fr or use the ESCP Europe [housing platform](#). Thousands of accommodations from private owners, residence halls, real estate agencies, or rooms in private homes, are available close to the school. Access to the platform is available through the ESCP Europe Intranet after registration as an exchange student.

FEES

No academic fees for visiting students.

HEALTH INSURANCE

Students will be asked to show proof of insurance, covering them for civil liability risks, repatriation assistance, individual accidents and medical costs abroad. It is **mandatory** for all students.

COST OF LIVING

Transport

Around 80 € per month ("Navigo pass" for the metro, buses, RER within Paris).

Accommodation

Between 600 € and 1000 € per month (depending on the type of accommodation for single occupancy).

Food

Around 300 € (lunch at the school cafeteria costs around 5 €).

Mobile phone

10-40 € for a monthly contract.

Contacts



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